

Drop Off & Pick Up Procedures

Drop-Off

- ❑ Please use the circle driveway Drop-Off line at the 4th Ave entrance for both Drop-Off and Pick-Up.
- ❑ The child must get out on the sidewalk – not in the street.
- ❑ If you park across the street, you must walk your child across the street to the door.
- ❑ You may park and walk your student into our entrance yourself as well.
- ❑ Our entrance for KidzAct is through the glass lobby doors near 4th ave. The door is by our Tobye Studio entrance and across from Truluck's.

Pick-Up

- ❑ Please use the circle driveway Drop-Off line whenever possible. A teacher or assistant will come up to the passenger car window and ask for the student's name. The student will be called from inside and escorted to the car.
- ❑ You may park and pick up your student in our lobby yourself as well.
- ❑ If you choose to park and pick up your student in the lobby, please check in with the teacher before you leave with the student.

**PLEASE DO NOT PARK AND LEAVE YOUR CAR UNATTENDED
IN THE DROP OFF CIRCLE, THANK YOU!**