



Sample Letter to be used as a Guide

STOCK GIFT

Date: _____
Donor's Broker's Name: _____
Brokerage Firm's Name: _____
Brokerage Firm's Address: _____

Dear _____,

I wish to donate # _____ shares of _____ stock/mutual fund held in my _____ (name of brokerage) account, # _____ (account) to The Naples Players (Tax ID #: 59-6154976).

Please transfer shares to the Naples Players brokerage account as follows:

Brokerage firm for TNP: _____
DTC Participant Number for TNP: _____
Account Name: The Naples Players
Account Number: _____
Attention: _____

Our (Brokerage Firm Name) contact in charge of transactions is:

Name: _____
Address: _____
Address: _____
Fax: _____
Email: _____

This donation represents my gift to The Naples Players. It is imperative that you forward my name with the stock transfer to TNP for gift verification purposes. If you have any questions about this donation, please call me at (donor's phone #).

Sincerely,
Name (Printed): _____ Signature: _____ Date: _____