



Sample Letter to be used as a Guide

To: IRA Plan Administrator

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # _____ as provided by the American Taxpayer Relief Act and the Internal Revenue Code, Section 408(d)(8), regarding qualified gifts from Individual Retirement Accounts (IRA).

Please issue a check in the amount of \$ _____ payable to The Naples Players.

Please mail to:

Bryce Alexander
The Naples Players
701 5th Avenue South
Naples, FL 34102
The Naples Players tax identification number is: 59-6154976

In your transmittal to TNP, please include my name and address as the donor or record in connection with this distribution. Please copy me on your transmittal.

It is my intention that this distribution qualifies for exclusion from my taxable income during the tax year _____. Therefore, it is imperative that this distribution be delivered to The Naples Players no later than December 31, _____. If you have any questions or need to contact me, I can be reached at the following phone number _____. Thank you for your assistance in this matter.

Sincerely,

Name (Printed): _____ Signature: _____ Date: _____